



SILVER / PETRUCELLI + ASSOCIATES

*Architects / Engineers / Interior Designers*

March 19, 2021

Mr. George Noewatne  
Town of Cheshire  
c/o Department of Public Works and Engineering  
84 South Main Street, Room 213  
Cheshire, CT 06410

Re: HVAC Improvements at the Cheshire High School – Fee Proposal  
Proposal # 2021-10  
S/P+A Project No. 21.073

Dear Mr. Noewatne:

We are pleased to submit our fee proposal for the HVAC improvements at the High School.

Attached are our proposal forms, fee qualifications and hourly rates.

Please feel free to contact me with any questions via phone at 203-230-9007 x206 or email at [bsilver@silverpetrucelli.com](mailto:bsilver@silverpetrucelli.com). Thank you for the opportunity.

Sincerely,

William R. Silver, AIA  
President

**TOWN OF CHESHIRE, CONNECTICUT**

**PROPOSAL FORM**

**DESIGN PROFESSIONAL SERVICES FOR HVAC IMPROVEMENTS AT CHESHIRE HIGH SCHOOL**

**PROPOSAL #2021-10**

**NOTE: This document must  
be submitted separately in a  
sealed envelope.**

**PROPOSER'S FULL LEGAL NAME:** Silver, Petrucelli & Associates, Inc.

Pursuant to and in full compliance with the RFP, the undersigned proposer, having visited the site or property if applicable, and having thoroughly examined each and every document comprising the RFP, including any addenda, hereby offers and agrees as follows:

To provide the products and/or services specified in, and upon the terms and conditions of, the RFP for the total sum of

**A: Design**

Nineteen thousand eight hundred and 00 /100 Dollars  
(write out in words)  
(\$ 19,800. ).

**A: Bidding Phase**

Nine hundred seventy five and 00 /100 Dollars  
(write out in words)  
(\$ 975. ).

**A: Construction Administration**

Ten thousand one hundred seventy five and 00 /100 Dollars  
(write out in words)  
(\$ 10,175. ).

**ACKNOWLEDGEMENT**

In submitting this Proposal Form, the undersigned proposer acknowledges that the price(s) include all labor, materials, transportation, hauling, overhead, fees and insurances, bonds or letters of credit, profit, security, permits and licenses, and all other costs to cover the completed work called for in the RFP. Except as otherwise expressly stated in the RFP, no additional payment of any kind will be made for work accomplished under the price(s) as proposed.

Addendums Received:

<u>1</u>	<u>3/15/2021</u>	<u>BS</u>
Addendum #	date	initials
<u> </u>	<u> </u>	<u> </u>
Addendum #	date	initials
<u> </u>	<u> </u>	<u> </u>
Addendum #	date	initials

REQUIRED DISCLOSURES

1. Exceptions to the RFP

  X   This proposal does not take exception to any requirement of the RFP, including but not only any of the Contract Terms set forth in Section 26 of the Standard Instructions to Proposers.

OR

       This proposal takes exception(s) to certain of the RFP requirements, including but not only the following Contract Terms set forth in Section 26 of the Standard Instructions to Proposers. **Attached is a sheet fully describing each such exception.**

2. State Debarment List

Is the proposer on the State of Connecticut's Debarment List?

       Yes  
  X   No

3. Occupational Safety and Health Law Violations

Has the proposer or any firm, corporation, partnership or association in which it has an interest (1) been cited for three (3) or more willful or serious violations of any occupational safety and health act or of any standard, order or regulation promulgated pursuant to such act, during the three-year period preceding the proposal (provided such violations were cited in accordance with the provisions of any state occupational safety and health act or the Occupational Safety and Health Act of 1970, and not abated within the time fixed by the citation and such citation has not been set aside following appeal to the appropriate agency or court having jurisdiction) or (2) received one or more criminal convictions related to the injury or death of any employee in the three-year period preceding the proposal?

       Yes     If "yes," attach a sheet fully describing each such matter.  
  X   No

4. Arbitration/Litigation

Has either the proposer or any of its principals (regardless of place of employment) been involved for the most recent ten (10) years in any resolved or pending arbitration or litigation?

☐ Yes If "yes," attach a sheet fully describing each such matter.  
☒ No

5. Criminal Proceedings

Has the proposer or any of its principals (regardless of place of employment) ever been the subject of any criminal proceedings?

☐ Yes If "yes," attach a sheet fully describing each such matter.  
☒ No

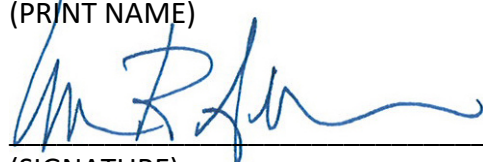
6. Ethics and Offenses in Public Projects or Contracts

Has either the proposer or any of its principals (regardless of place of employment) ever been found to have violated any state or local ethics law, regulation, ordinance, code, policy or standard, or to have committed any other offense arising out of the submission of proposals or bids or the performance of work on public works projects or contracts?

☐ Yes If "yes," attach a sheet fully describing each such matter.  
☒ No

**NOTE:** THIS DOCUMENT, IN ORDER TO BE CONSIDERED A VALID PROPOSAL, MUST BE SIGNED BY A PRINCIPAL OFFICER OR OWNER OF THE BUSINESS ENTITY THAT IS SUBMITTING THE PROPOSAL. SUCH SIGNATURE CONSTITUTES THE PROPOSER'S REPRESENTATIONS THAT IT HAS READ, UNDERSTOOD AND FULLY ACCEPTED EACH AND EVERY PROVISION OF EACH DOCUMENT COMPROMISING THE RFP, UNLESS AN EXCEPTION IS DESCRIBED ABOVE.

BY William R. Silver  
(PRINT NAME)

  
(SIGNATURE)

TITLE: President

DATE: 3/18/2021

PHONE: 203-230-9007 x 206

Email: bsilver@silverpetrucelli.com

**END OF PROPOSAL FORM**

## **FEE QUALIFICATIONS**

We understand the final design is to be completed in July 2021 with construction completion in Summer 2022.

Per the RFP, our fees include 3 public building and/or Town Council meetings, 5 public building commission meetings during design and construction and bi-weekly project meetings during construction.

Our fees also include rebate and OSCGR support.

Customary reimbursable expenses generally included in our fees almost always include in-state travel, CAD services, photography and other related progress printings.

As we believe that the Town should not pay for services unless they are actually required, we have listed below the optional services that are not customarily required by studies such as yours. We can submit proposals for many of these services, some of which we can complete with in-house forces per the Standard Hourly Rates attached.

We are capable of providing a wide range of additional services should you require the assistance, or should the project scope be revised. These services include:

1. Printing of drawings beyond the four copies specified in the RFP
2. Hazardous material testing, design or construction administration services
3. Commissioning services
4. Production of record drawings
5. Energy modeling
6. Travel beyond the State of Connecticut in connection with the project
7. Special Testing Services that may be required by the Local Building Official
8. Civil or Structural Engineering Reviews (not required by IEBC)
9. Extensive interior renovations or alterations
10. Background will be based on Owner's available existing documentation in CAD, PDF of scanned formats provide to us by the owner.
11. 3-D or BIM modeling is excluded.
12. Meetings are assumed to be in person. Virtually attended meetings such as Zoom or MS Teams can be priced lower if necessary.

Many of these services can be provided directly by the Town at a more effective cost than billed by Silver / Petrucelli + Associates.



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## **STANDARD HOURLY RATES**

**2021**

<b><u>Personnel</u></b>	<b><u>Hourly Rate</u></b>
Principal/Project Manager	\$206
Principal/Project Architect	\$191
Principal Civil Engineer	\$210
Principal M/E Engineer	\$206
Principal Structural Engineer	\$176
Sr. Structural Project Engineer	\$146
Sr. Project Engineer/Manager	\$179
Civil Engineer	\$146
Architect	\$153
Interior Designer	\$118
Landscape Architect	\$192
Construction Administrator/Building Official/Fire Marshal	\$133
Architectural Designer/Job Captain/Specification Writer	\$128
Project Engineer	\$118
Civil CADD Operator	\$106
Engineering Designer	\$110
Architectural Draftsperson	\$103
Clerical/Word Processing	\$89